



**UNIVERSITY OF CAPE COAST**  
**AFRICA CENTRE OF EXCELLENCE**  
**IN COASTAL RESILIENCE**

# **SCHOLARSHIP OFFER AND PERFORMANCE AGREEMENT FORM**

*Each ACECoR funded student is required to complete the Scholarship Offer and Performance Agreement form and submit to the Centre on reporting. Completion and signing of this form is deemed to imply that the student and his/her Guarantors have agreed to the terms and conditions provided below.*

## **Scholarship conditions**

### **1. Academic performance (Section 4.4 of ACECoR student handbook)**

ACECoR attaches high importance to judicious use of its limited financial resources. For this reason, the Centre prioritizes channeling its financial support into the studies of candidates with creditable academic credentials, and who demonstrate remarkable academic achievement in their studies at the Centre.

In this regard, students receiving financial support/scholarships from the Centre shall be bound by the following conditions:

- a) All financial support/scholarships provided to students by the Centre shall be subject to annual renewal, subject to records of academic performance of the student and any other considerations that the Centre may deem relevant.
- b) An MPhil or PhD student who receives a full scholarship from the Centre in the first year of his/her study is required to obtain a CGPA of 3.0 or better in order to have his/her scholarship renewed for the subsequent year.
- c) The inability of a fully funded student to meet the requirements in (b) above shall render his/her scholarship to be scaled down to partial funding if the candidate obtains a CGPA

below 3.0, and withdrawal of the scholarship if the candidate obtains a CGPA below 2.5 (Refer to Section 4.3 (c) as per SGS-UCC provisions).

- d) An MPhil or PhD student who receives a partial scholarship from the Centre in the first year of his/her study is required to obtain a CGPA of 3.0 or better in order to have his/her scholarship renewed and enhanced to full scholarship subject to other considerations.
- e) The inability of a partly funded student to meet the requirements in (d) above shall render his/her scholarship maintained as partial funding if the candidate obtains a CGPA between 2.5 and 2.9, and withdrawal of the partial scholarship if the candidate obtains a CGPA below 2.5.

## ***2. Full and partial scholarship packages***

A full scholarship shall cover tuition, accommodation, stipend and research grant. A conference and other travel grants may also be included where applicable and when necessary. A partial scholarship shall cover one or more of (or a percentage of) tuition, accommodation, stipend and research grant, but not all. A partially funded student may also receive conference and other travel grants where applicable and when necessary. The Centre reserves the right to review and define what constitutes a partial scholarship for an awardee.

## ***3. Assistantship to be rendered during studies***

Every student will be required to render an assistantship to the Centre or other Divisions of the University of Cape Coast on non-payment basis during his/her period of study as may be determined by the Centre. The assistantship may take the form of academic, research, administrative or any other form that may be deemed necessary by the Centre. The time allocation to this service shall be determined by the Centre in consultation with the student and supervisor.

## ***4. Presence on campus throughout study***

All ACECoR funded students are full time students of the University of Cape Coast. Students are therefore required to be present on campus, participate fully in all classes, seminars and other activities, and be available for frequent meeting of their supervisors throughout their study. Any student found to be habitually absent (i.e. absent from class or seminars for three

consecutive times) or unreachable to the Centre and supervisors shall be first queried by Centre, and subsequently have the scholarship withdrawn if the act continues.

**5. *Accommodation/Residency***

Friends and relatives of students (including children and spouses) are not permitted to reside in any accommodation facility provided by the Centre for the occupancy by the student.

**6. *Sanctions for Criminal activities***

An awardee who is found engaging in any illegal or criminal act, academic or non- academic shall be withdrawn from the scholarship and be required to refund all monies received by the student or paid on his/her behalf. Such a student will also be made to face the disciplinary actions of the University of Cape Coast and the laws of the Republic of Ghana.

**7. *Provision of Guarantors***

Each student is required to provide two Guarantors to complete their respective sections on this form. Guarantors agree to take responsibility for repayments of all monies received by the student or paid on his/her behalf in the event that the student is required to refund the monies but he/she fails to do so. A coloured photocopy of the biodata page of the Guarantor's National Identity document (preferably passport) should be submitted with this form.

Full Name of Awardee/Student: .....

Address:.....

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Contact Number (include country code): .....

Email: .....

Signature:..... Date: .....

Full Name of First Guarantor: .....

Address:.....

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Contact Number (include country code): .....

Email: .....

National Identity Document type (indicate whether passport, voter ID, etc.):

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National Identity Document number (Include a coloured copy):

.....

Signature:..... Date: .....

Full Name of Second Guarantor: .....

Address:.....

.....

Contact Number (include country code): .....

Email: .....

National Identity Document type (indicate whether passport, voter ID, etc.):

.....

National Identity Document number (Include a coloured copy):

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Signature:..... Date: .....