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## Call for short-term technical facilitation services under the Africa Centre of Excellence in Coastal Resilience Project

The Centre for Coastal Management is calling for suitable EOIs/ proposals for a short-term technical facilitation service to **coordinate and fully execute five (5) short courses** under its *Africa Centre of Excellence in Coastal Resilience Project* for the 2020/2021 academic year. Individuals and organisations must meet the following criteria to apply.

- a) Evidence of Registration with Public Procurement Authority
- b) Certificate of registration (where applicable)
- c) Valid Tax Clearance Certificate
- d) VAT Certificate (where applicable)
- e) Valid SSNIT Clearance Certificate ( where applicable)
- f) Relevance experience of individual/organisation
- g) Availability and Experience of relevant core staff

**Duration of Assignment:** 21st September - 20th October, 2020 (30 days)

### Background

The University of Cape Coast (UCC) is partnering with the World Bank under the current phase of the Africa Centres of Excellence (ACE) Impact III Programme to promote coastal resilience within the West and Central African sub-regions. By the establishment of the Africa Centre of Excellence in Coastal Resilience (ACECoR) at the Centre for Coastal Management, UCC seeks to support the development of technical and scientific capacity of young African professionals to advance integrated solutions in addressing coastal degradation through short- to long-term professional and academic training programmes. The primary focus of the ACECoR is capacity building for the advancement of sustainable use and management of marine and coastal assets in the partner countries. This is expected to be achieved in collaboration with academia, research institutions and industry, through local and international partnerships. A key thrust of the project will be regional and gender equity in programme participation, with emphasis on females and participants from west African countries other than Ghana.

### The Assignment

The ACECoR Project is seeking to employ the service of a consultant for short-term technical assistance in conducting five short courses within a period of thirty (30) days, from inception to submission of the final report and all deliverables. The planned short courses have been developed and are available at the Centre for Coastal Management, University of Cape Coast. The consultant will coordinate the organization of the listed courses, whilst working closely with the ACECoR Project Office to achieve specific related Disbursement-Linked Indicators

(DLIs) set out by the World Bank. The courses to be organized under this assignment are the Climate Change Adaptation and Mitigation in Coastal Areas, Fisheries Management, Integrated Coastal Zone Management, Introductory Geographic Information Systems (GIS) and Intermediate GIS courses. The consultant will be required to adopt innovative methodologies to minimize risks of COVID-19 and maximize participation from females and regional candidates. The short courses will target students, lecturers and professionals from different ministries, local authorities, municipalities and non-governmental organisations (NGOs) whose work involve research and management of fisheries and coastal areas in Africa.

### **Specific Objectives of the Assignment**

The assigned facilitator will coordinate various services in the following areas:

- a) Use existing training manuals on the five (5) courses to build the capacity of local, national and regional level stakeholders and professionals of coastal areas management and research in West Africa.
- b) Develop and implement a comprehensive short-term plan to optimise regional visibility, accessibility and participation for all five (5) short courses in this assignment.
- c) Develop and implement a COVID-19 prevention and mitigation plan for CCM short courses.
- d) Achieve at least twenty-five percent regional participation and a least of thirty percent female participation in each of the short courses in this assignment.

### **Deliverables**

- A 5-day training delivery schedule with full itinerary of the events for each course, to be approved by the Project.
- All presentations, manuals and support training materials organised electronically for distribution to participants on the first day of the workshop.
- Short-term visibility and accessibility optimisation plan for CCM short courses.
- Report on the implementation of the short-term visibility and accessibility optimisation plan.
- COVID-19 prevention and mitigation plan and implementation report for this assignment.
- Participant assessment report and recommendation on successful completion of course for the award of certificate by the Centre for Coastal Management for each short course in this assignment.
- Completed 5-day training; detailed final training report (including an evaluation report) for each course in this assignment.

All deliverables will be reviewed and approved by the Short Courses Committee of the ACECoR Project. The facilitator shall consult and coordinate with the Short Course Coordinator of the ACECoR Project to accomplish the assignment successfully. The facilitator shall report on the progress of assigned task routinely, as agreed at the inception of assignment.

### Qualification:

- The facilitator/ facilitating organisation should have a minimum 3 years of experience in designing, coordinating/ conducting training and developing training guidelines.

### Selection criteria

- Significant proven experience and capacity to develop and organise academic and professional short courses hosted in a University and which includes practical sessions and field visits to relevant sites
- Demonstrated track of facilitation of capacity building in coastal and marine resources management, including climate change and geographic information systems.
- Proven capacity to develop practical training guidelines and programme both online and in-person; experience in documentation, reporting and evaluation of training programs.
- Must have a network of fisheries and coastal areas management academics/ professionals to potentially serve as resource persons of the modules.
- Some working experience with higher education institutions is a strong advantage.

### Application procedure

Technical and Financial proposals meeting the objectives and deliverables of this assignment are to be submitted by courier not later than **10 September 2020** to:

The Director  
Centre for Coastal Management  
Africa Centre of Excellence in Coastal Resilience  
University of Cape Coast  
Cape Coast, Ghana