



JOB VACANCY AT THE CENTRE FOR COASTAL MANAGEMENT, UNIVERSITY OF CAPE COAST, GHANA

The Centre for Coastal Management (Africa Centre of Excellence in Coastal Resilience) of the University of Cape Coast intends to apply part of its funding allocation from the Development Partners to employ:

ONE (1) ACCOUNTANT

Job Summary

The Accountant will work closely with the Directorate of Finance of the University of Cape Coast, through the Centre Director, and will have responsibility for the financial and accounting matters of the Centre for Coastal Management. This includes taking charge of all accounting documents, ensuring that project advances and imprests are properly debited and credited, and ensuring that the Centre's financial resources are properly utilized to guard against any form of embezzlement, fraud and other irregularities.

Key Responsibilities

- The key responsibilities shall include:
1. Assisting the project team with budget preparation for projects funding applications;
 2. Preparation of annual projects operational budgets as well as the monitoring of the budgets;
 3. Operating accurately and promptly all accounting transactions of the Centre such as operating imprests, recording and processing payments;
 4. Preparing and submitting in a timely manner, all statutory payments such as taxes and social security deductions;
 5. Listing with the Procurement Section of the University for all procurement activities of the Centre;
 6. Ensuring compliance with internal financial and accounting policies and procedures;
 7. Reviewing the monthly operational results and preparing monthly and quarterly performance reports;
 8. Ensuring that accurate and timely financial statements are prepared in accordance with contract agreements with funders;
 9. Preparing quarterly, interim, ad-hoc, and annual financial reports on individual projects and on the Centre as a whole;
 10. Following up on project advances and timely liquidation of advances;
 11. Assisting in the project audit by internal auditors as well as external auditors;
 12. Maintaining proper records of revenue and expenditure, assets and liabilities and report quarterly and annually to the Centre Director and the Director of Finance.

Term of Office

The position is for a four-year term, and the successful person must not attain the statutory retirement age before the term expires.

Qualifications

An applicant must have the following qualifications:

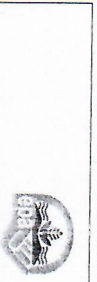
- (a) A good first degree in Accountancy, or Finance from a recognized University
- (b) Be a qualified member of any of the following professional bodies:
 - i. Institute of Chartered Accountants (ICA, Ghana)
 - ii. Association of Chartered Certified Accountants (ACCA)
 - iii. Chartered Institute of Management Accountants (CIMA)
- (c) Must have obtained three years' post-qualification working experience
- (d) Experience with donor funded programmes/projects will be an added advantage.

Mode of Application

Interested applicants should send an application letter, two letters of recommendation, curriculum vitae and other relevant documents by post/ courier to:

The Director
Centre for Coastal Management
Africa Centre of Excellence in Coastal Resilience
University of Cape Coast
University Post Office
Cape Coast

NO PHONE CALLS, PLEASE.
Closing Date: Friday 21st August, 2020.
Shortlisted applicants will be invited for interview.



SCOPING REPORT NOTIFICATION

SCOPING REPORT AND DRAFT TERMS OF REFERENCE FOR THE PROPOSED GBANE UNDERGROUND GOLD MINING AND PROCESSING PROJECT BY EARL INTERNATIONAL GROUP (GH) GOLD LIMITED AT GBANE IN THE TALEMEN DISTRICT OF THE UPPER EAST REGION

The Environmental Protection Agency has received a Scoping Report for the Proposed Ghana Underground Gold Mining and Processing Project by Earl International Group (EIG) Gold Limited at Gbane in the Talemén District of the Upper East Region.

In accordance with Paragraphs 15 (b), 16 (c), & 17 of the Environmental Assessment Regulations, 1999 (L.I. 1652) and Ghana's Environmental Impact Assessment (EIA) Procedure, the Environmental Protection Agency (EPA) issues this Public Notification on the proposed Ghana Underground Gold Mining and Processing Project.

Copies of the Scoping Report and Draft Terms of Reference are available at the EPA Head Office, Legon, Accra, EPA Upper East Regional Office, Bole, Bolgatanga and Talemén District Assembly. -Tongo

Any person who has an interest, objection or special knowledge related to the proposed environmental and social impacts of the proposed undertaking may comment or submit such written or verbal objections to the Environmental Impact Statement notification to:

The Acting Regional Director
Environmental Protection Agency
P. O. Box 508
Accra

The Acting Regional Director
Environmental Protection Agency
P. O. Box 80
Bolgatanga
Tel: 0202023187

The Acting Regional Director
Environmental Protection Agency
P. O. Box 508
Accra
Tel: 0202 660078

The Acting Regional Director
Environmental Protection Agency
P. O. Box 508
Accra
Tel: 0202023187

The Managing Director
Earl International Group (EIG) Gold Limited
P. O. Box CT 5860
Tel: 02020267200/0945350/091282

CAMEED GHANA

INVITATION TO TENDER FOR SUPPLY OF HUAWAI TABLETS

(ITT / 2020 / 07)

Organisation : CAMEED Ghana
Requirement : Supply of Huawei tablets
Quantity : 500
Contract modality : Purchase order
Deadline for submission: August 14, 2020 @ 12 pm

CAMEED Ghana wishes to call for invitation to tender from qualified Huawei tablet dealers in Ghana to supply 500 Huawei tablets (Mediapad T5).

All technical specifications, IT documents, price schedule, delivery terms/conditions can be obtained by emailing: ghbprocurement@cameed.gh

Alternatively, these documents can be collected from:
H/No. 64, Lagos Ave, Near Media Pharmacy, East Legon
Or
Block 'A' No. 191, Choggu-Yapale, Tamale, Ghana